

## 2013 Communication On Progress

### About this document

All members of the Global Compact are required to issue an annual Communication on Progress (COP), a public disclosure to stakeholders on progress made in implementing the ten principles of the UN Global Compact, and in supporting broad UN development goals.

This document is the 3rd COP report of Shanghai Vico. We invite all our stakeholders (employees, clients, suppliers, investors, civil society, governments, local communities...), to read it and learn more about our commitment in favour of human rights, labour rights, environmental stewardship and anti-corruption, Although, we still have lack of more experience in it.

As specified in the COP policy, we introduce the document with a statement of continued support, which is signed by our Managing director Nelson Tan.

### Statement of continued support

“Shanghai Vico has endorsed the Global Compact Principles since 2008 – to officially state its commitment regarding human rights, working conditions, environment and corruption. We implemented the 10 Principles in our company.

We also reinforced our commitment to share Global Compact Principles with our suppliers.

September 27, 2013

Nelson Tan, Managing Director.



## Human Rights Implementation

Human rights and labour right are closely related. The description below reflects Shanghai Vico's approach on the following areas of human rights: right to decent standard of living, right to health, right to education and training, right to family life.

The two Global Compact principles on human rights are included:

**Principle 1:** Businesses should support and respect the protection of internationally proclaimed human rights

**Principle 2:** Businesses should and make sure that they are not complicit in human rights abuses.

- We recognize and respect the protection of internationally proclaimed human rights. And we write the related right in the employee manual.
- We continuous subsidize the Vico hope-school. We provide a plenty of stationeries and clothes to them, and set a foundation to award the starveling teacher and students in 2013.
- Our labour union have a regular meeting with employees, and everyone can express his/her viewpoint freely on this meeting. And we will have a feedback for each suggestion and advice. The meeting will be hold once time per week.
- We also have a message board on the intranet, the employee can write any question about human right on it without signature. And we will take action with the questions.
- We also have an employee survey every year, aims at reporting employees' satisfaction and points of concerns.
- We set a foundation to help the employees that he/her meet a accident in 2013. There are 7 people got the help in this year.

## Labour rights implementation

This chapter, dealing with labour rights, describes Shanghai Vico freedom of association, workforce and non-discrimination.

Employee share ownership, social dialogue and relations, headcount (by type of contract, geographical zone and country, gender, professional category, age, seniority, function), hiring, layoffs and resignations, equal employment opportunity (disability, diversity of gender, generation and origin).

The four Global Compact principles on labour rights are included:

**Principle 3:** Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining,

**Principle 4:** Businesses should the elimination of all forms of forced and compulsory labour,

**Principle 5:** Businesses should the effective abolition of child labour

**Principle 6:** Businesses should and the elimination of discrimination in respect of employment and occupation.

- In 2013, there are 4 association (basketball club, football club, table tennis club and Running club ) were found in Shanghai Vico. All employee can join it freely. And the company give a strong support on it.
- We have a formal regulation of recruitment. We check the identification, passport in order to avoid child labour came in. and in this regulation all people have equal right to compete one position. Till now no any child labour be found in Shanghai Vico.
- We never force and compulsory labour. Although, some workers sometimes worked more than the statutory overtime limit to meet demand from the customers, but claimed that all the extra hours were voluntary.
- We provide same chance for all employees whatever his/her gender,age,colour and etc.

## Environmental stewardship implementation

This chapter describes Shanghai Vico's environmental strategy, actions and outcomes. The three Global Compact principles on environment are included:

**Principle 7:** Businesses are asked to support a precautionary approach to environmental challenges.

**Principle 8:** Businesses should undertake initiatives to promote greater environmental responsibility.

**Principle 9:** Businesses should encourage the development and diffusion of environmentally friendly technologies.

For principle 7,8 and 9, Shanghai Vico established Environmental management system in march, 2011. We published a policy, and 30 procedures to regulate the company's behavior in all activities. In these procedures we identify the all environmental factors in our plant and established the related preventive actions or corrective actions. For the important environmental factors, we also have the special procedure to prevent it happened.

- In 2013, we passed the SGS' supervision and verification with 0 non-confirmed item. And the environmental key performance have a improvement.

### **Anti-corruption implementation**

This chapter describes Shanghai Vico's approach and actions against corruption.

The Global Compact principle on anti-corruption is:

**Principle 10:** Businesses should work against corruption in all its forms, including extortion and bribery.

We established a regulation to tell our employee that any corruptions behaviour is forbided and tell them how to deal with when the potential corruption appear.

There is no any corruption case happened in 2013.